



Job Title: **Junior Youth Group Coordinator**

Job Type: Part-time

Location: Los Angeles, CA

Hire Date: _____

Junior Youth Group Overview:

Junior Youth Group at the Islamic Center of Southern California (ICSC) is a five-year Islamic enrichment program for middle school youth (aged 10 to 13) and high school lowerclassmen (aged 13 to 15), and serves as a bridge between ICSC Sunday School (for preschool and elementary school students) and the Muslim Youth Group (for adolescents and young adults). The program runs from 11 am to 1 pm every Sunday (in person).

While the first three years function to introduce youths to Islamic studies and to emphasize Islam as a virtuous, everyday way of life, the next two years invite youth to think critically about their Muslim identity, signal the importance of their social activism and leadership, and emphasize their responsibility in changing and responding to negative portrayals of Islam in their national context.

Junior Youth Group Coordinator Major Duties:

- (1) Direct students, prepare lesson plans, and initiate activities and opportunities for students to engage in the local community as well as interfaith groups.
- (2) Provide mentoring opportunities for students to be paired with Muslim Youth Group (MYG) students.
 - (1) In-person and email correspondence with professionals involved with the youth group (e.g., guest speakers, mosque administrators, etc.).
 - (2) Junior Youth Group webpage and social media content updates.
 - (3) Research on and creation of PowerPoint presentations on Islamic figures, Islamic history and theology, and on current events affecting Muslims around the world.
 - (4) Booking of guest speakers for class sessions. Past speakers have spoken about hadith, the Prophet Muhammad (PBUH), contemporary ethical issues, and much more.
 - (5) Planning of field trips for students to learn further about topics explored in groups, and managing parent volunteers.
 - (6) Drafting weekly communication with parents.
 - (7) Plan and implement games and icebreakers to strengthen bonds between students.

Eligibility

- (1) Enrolled in or have completed a Bachelor's degree from an accredited university or trade program in any field, or possess commensurate work or volunteer experience.
- (2) A passion for Islamic knowledge and spirituality.
- (3) Desire to and enthusiasm about working with youth aged 10-15 (experience teaching or mentoring youth of this age is a plus).
- (4) Strong communication and organizational skills.
- (5) Strong leadership skills.
- (6) A positive, kind, and open disposition.
- (7) The ability to be empathetic and non-judgmental.
- (8) Organizational and project management skills.

How To Apply

Kindly email a résumé and cover letter to Mr. Kenan Kapetanovic, ICSC Director of Operations, at Kenan@islamiccenter.com. All applicants will be reviewed, and only those deemed most qualified will be invited to proceed to the next stage of the selection process.